

Arlington School District #3  
Arlington, OR 97812  
Regular Board Meeting Minutes  
July 17, 2017

Board Members: Shanna Gronquist, David Anderson, Tod Lantz and Paul Wilson were present.

Personnel: Kevin Hunking and Mariah Shandy

Visitors: Kristine Wetherell, Leslie Walborn, Mark and Mary Mitchell, Kayla Rayburn and Joe Claughton were present.

**Regular Meeting Opening**

1. Call to Order: Chair David Anderson, called the regular meeting to order at 6:30 pm
2. Consent Agenda:
  - 2.1 Approve Amended Agenda
  - 2.2 Approve June 2017 School Board Minutes
  - 2.3 Approve Bills/Financials

**Motion made by Paul to approve consent agenda, motion seconded by Tod. Motion passed unanimously.**

3. Public Comment:

4. Superintendent Report:

Mr. Hunking reported the following:

- Mr. Hunking advised the Board that the roofing project for the Grade school has begun. They did not find as much dry rot as expected. They will be starting on the outside painting of the GS in the next week.
- The High school boiler has developed a leak and it will cost \$20,000 to repair pipes in working order or approximately \$80,000 to continue to outfit the remainder of the HS with heat pumps. It is his recommendation to the board that they go ahead with the heat pumps and not continue to band aid the boiler, as well as it would be more efficient to get away from heating with oil.

5. Unfinished Business/New Business/Action Items

- 5.1** Board vacancy- There were two letters of interest for the school board vacancy: Joe Claughton and Kayla Rayburn. The Board discussed the letters and voted to appoint Joe Claughton into the vacant board position. **The vote was unanimous to appoint Joe Claughton as the position 3 board member. Joe Claughton took the oath of office and that time.**

5.2 Elect Board Chair and Vice Chair-: Current chair David Anderson asked for nominations for board chair and vice. **Motion was made by Shanna to have David Anderson continue as Board Chair, this was seconded by Paul. Vote and motion passed unanimously. Motion was made by Tod to appoint Shanna Gronquist as board vice chair, motion seconded by Dave. Vote and motion passed unanimously.**

5.3 Appointments/Designations

- a. Superintendent/Clerk/Budget Officer – Kevin Hunking (ORS 332.515, ORS 294.331)
- b. Deputy Clerk/Custodian of Funds – Danelle Wetherell (ORS328.441, ORS 328.445)
- c. Confidential Employees – Kevin Hunking, Danelle Wetherell and Mariah Shandy
- d. School Lunch Administrator – Kevin Hunking
- e. Depository – Bank of Eastern Oregon & Local Govt. Investment Pool
- f. Newspaper of Record – Times Journal
- g. Legal Advisor – OSBA Legal Assistance
- h. Official Auditor – Oster
- i. Insurance Agent of Record – Wheatland Insurance
- j. Regular Board Meetings – second Monday of each month in the AHS library
- k. Mileage Rate –.48 cents per mile ( 90% of IRS rate .535 per policy)
- l. Substitute Teacher Rate – \$25.08 per hour
- m. Update Bank of Eastern Oregon Bank Accounts: Add new Board Chair and Vice chair as signers on District Checking account.  
**Motion to approve appointments/designations as listed made by Tod and seconded by Paul. Vote and motion passed unanimously.**

5.4 School Board Policies-Approval of Revisions sent from OSBA June 2017

**Motion made by Tod to approve revisions to school policies as listed, seconded by Paul A vote was had and passed unanimously.**

5.5 High School Heating Options: Mr Hunking will need to bring amendment of budget and process to next meeting for approval of the heating options discussed in the superintendents report.

Concluding:

Before closing the meeting Mark Mitchell from the audience spoke up and said he would like to address the Board. At that time Dave Anderson excused himself from the matter due to conflict with another board that him and Mark Mitchell are on together. Shanna Gronquist took over as vice chair at that time. Mr. Hunking told him that he should have done that during the public comment section and that he did not sign up to do so. Mark said he wanted closure on an issue that it wasn't a grievance but wanted to make the board aware of situation. Mr. Hunking advised him if it was a personnel issue it could not be discussed in public meeting, Mark Mitchell advised he had no issue with what he had to say being discussed in public meeting. Tod Lantz from the board advised if it is just a public comment that he should go ahead and be heard. Mr. Hunking told Mark Mitchell he had five minutes for his public comment. After much back and forth regarding following proper procedures and policies for

public comment and complaints Mark Mitchell was allowed to speak. He advised the board of his experience getting hired on as a bus driver for the district and of his past years work experience. He felt that the board should realize he did not receive a formal orientation when he was hired. He feels that the district should try and keep good employees and drivers on and if that means making exceptions and MOU's for contracts then it should be considered because the kids safety should be the first concern of the district. He realizes now that even though the union rep said his situation could be worked out through an MOU he understands that the district does not want to make this exception as they do not want to set a precedence.

The Board adjourned the regular session at 7:02 pm.

Announcements:

Next Meeting August 14, 2017 6:30pm

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Board Chair

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Board Secretary