

Arlington School District #3  
Arlington, OR 97812  
Regular Board Meeting Minutes  
January 8, 2018

Board Members: Shanna Gronquist, Paul Wilson, David Anderson, Tod Lantz and Joe Claughton were present.

Personnel: Kevin Hunking and Mariah Shandy

Visitors: Leslie Walborn, Debra Laws and Kristine Wetherell

**Regular Meeting Opening**

1. Call to Order: Chair David Anderson, called the regular meeting to order at 6:30 pm
2. Consent Agenda:
  - 2.1 Approve Amended Agenda
  - 2.2 Approve November 2017 School Board Minutes
  - 2.3 Approve Bills/Financials

Joe Claughton asked about mileage reimbursement after reviewing some of the samples that were provided to the Board (the Board asked to see some from the Dec meeting). Joe, being new to the Board wanted to know if it was regular practice or policy for Superintendent to be reimbursed for mileage to go to sporting events. Mr. Hunking stated since he has been on he has been reimbursed and he believed that was the practice before him as well. He doesn't believe there is a specific policy about it, but added that the community has voiced they would like to see him at the events. If the Board doesn't want these trips reimbursed they can certain put a policy in place. No further discussion.

**Motion made by Paul to approve consent agenda, motion seconded by Shanna. Motion passed unanimously.**

3. Public Comment:

Sara Grady, Student Body President, spoke to the Board about what is new with the student body. They are planning a February fundraiser, a blood drive in March and then invited the Board to watch the upcoming sporting events.

As this month is School Board Appreciation month, Sara presented the Board with a gift and thank you from the school staff and students.

4. Superintendent Report:

Mr. Hunking reported the following:

- Christmas program was a success and on schedule as we have not had any issues with weather so far this year.
- The hot water for the HS has been delayed, we found out we need to go to a new on demand system because the tanks we have we are not able to convert over from electric to propane.

- We have recently done some transportation training in the Dufur District and there is discussion among districts that do their own bussing to put a consortium together for training and testing purposes.
  - Everything seems to be running smoothly in the elementary school building regarding the boiler and the roof at this time.
  - We are in the process of installing barriers around the new AHS gym heat pumps so that they do not get hit and also so that hot components do not get touched
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- Mr. Hunking handed out an organization chart to the Board that he has been including with grant application
  - Updated the Board that Jim Turner who worked here years ago has passed away

5. Unfinished Business/New Business/Action Items

5.1 Division 22- Superintendent Kevin Hunking advised the Board that the District is meeting all Division 22 standards and shared the Division 22 checklist with them.

**Motion made by Shanna to acknowledge that the District is meeting Division 22 standards, seconded by Paul. Vote and motion passed unanimously.**

5.2 Extra Duty Contracts- Mark Davidson-Safe Schools Coordinator, Teren Humphrey and Shawn Troutman fill in Girls BB Coach AHS, Teren Humphrey-2018-2019 AHS VB Coach, and Ben Tucker 2018-2019 AHS FB coach. **Motion made by Tod to approve extra duty contracts as listed, seconded by Joe. Vote and motion passed unanimously.**

5.3 2017-2018 Audit Findings-The Board was presented with the 2017-2018 Audit and the findings from the audit team. See attached for full audit and findings. **Motion made by Joe to accept the findings as presented from the auditor, seconded by Shanna. Vote and motion passed unanimously.**

5.4 Golf Coop- We have an AHS student interested in playing golf, we contact Heppner HS and they would be willing to coop to allow this student to play. We need Board approval to move on with the coop process through OSAA. **Motion made by Joe to move forward and approve coop for Golf with Heppner, seconded by Shanna. Vote and motion passed unanimously.**

**6.0 Concluding Board Motions**

Reminder to the Board that the superintendent evaluation needs to be completed as soon as possible per superintendent contract.

**The Board entered into executive session at 7:06pm. The Board exited executive session at 7:19pm**

The Board adjourned the regular session at 7:20 pm.

Announcements:

Next Meeting Date: February 5, 2018

Booster Club Crab Feed Feb 10<sup>th</sup>

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Board Chair

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Board Secretary